



## CALL FOR TENDERS

### MDM Syria Mission

#### 1. Publication references

MR NO.20/SY/AMD/088

#### 2. Procedures

National Tender

#### 3. Project/Programme

Ensuring access to quality and comprehensive primary health care services, including sexual and reproductive health and mental health and psychosocial support, for the conflict-affected population in the Governorates of Al-Hasakeh and Aleppo in Northeast Syria

#### 4. Financing

German Federal Foreign Office (GFFO).

#### 5. Contracting entity- decision

Tender Committee – Medicos del Mundo – Syria Mission

---

### CONTRACT SPECIFICATIONS

#### 6. Description of contract

Procurement of Medical consumable

#### 7. Technical descriptions of requirements/Medical consumable

List of Consumable

---



## CALL FOR TENDERS

S.NO	Description	Packaging	Quantity
1	SODIUM CHLORIDE 0.9 % POUCH 1000 ML INJ	1	100
2	SODIUM CHLORIDE 0.9 % POUCH 500 ML INJ	20	2000
3	ADHESIVE LABEL 16 PCS 100*40 MM WHITE SHEET	100	400
4	BAG PLASTIC FOR DRUGS 05X10 CM	100	370000
5	BAG PLASTIC FOR DRUGS 10X15CM WITH MINIGRIP CLOSURE	500	160000
6	BLOOD LANCET STERILE NEEDLE 23G	200	3000
7	CANNULA NASAL OXYGEN ADULT STANDARD 200 CM	50	100
8	CATHETER IV INJECTION SITE SU 18 G GREEN	50	500
9	CATHETER IV INJECTION SITE SU 22 G BLUE	50	500
10	COMPRESS NON-STERILE 10 X 10 CM	45	500
11	DETERGENT/DISINFECTANT FOR SURFACES 2L TIN + DOSIN	1	300
12	EXAMINATION GLOVES NITRILE, MEDIUM	100	15000
13	FILM DRESSING SEMI-PERMEABLE ADHESIVE IV STERILE L	100	500
14	FILM SEALING PLASTIC ROLL 10 CM * 38 M	1	500
15	GAUZE HYDROPHILIC COTTON ROLL 4.5 M X 5 CM	1	500
16	GAUZE HYDROPHILIC COTTON ROLL 4.5 M X 7.5 CM	1	500
17	GLOVES LATEX NON-STERILE LARGE	100	10000
18	GLOVES LATEX NON-STERILE SMALL	100	3000
19	GLOVES LATEX NON-STERILE MEDIUM	100	20000
20	GLOVES SURGICAL STERILE SU T 7.5	1	2500
21	GLOVES SURGICAL STERILE SU T 8	1	1900
22	HYDROPHILLIC COTTON WOOL ROLL 500 GR	1	400
23	INFUSION SET COMPLETE WITH NEEDLE	1	2000
24	MICROPORE PLASTER 5 M X 2.5 CM	1	700
25	MICROPORE PLASTER WITHOUT ROLL HOLDER 9.14 M X 1.25 CM	24	500
26	NEEDLE SU 19 G 40 MM 11 / 10	100	5000
27	NEEDLE SU 21 G 40 MM 8 / 10	100	5000
28	NEEDLE SU 23 G 30 MM 6 / 10	100	8000
29	NEEDLE SU SC 25 G 16 MM 5 / 10	100	2000
30	PLASTER (SURGICAL TAPE ROLL 5 M X 2 CM	1	300



## CALL FOR TENDERS

31	STERILIZATION INDICATOR ADHESIVE TAPE SELF-STEERING FOR AUTO	1	200
32	STERILIZATION POUCHES 4*8 CM	250	500
33	SURGICAL MASK SU	50	10000
34	SURGICAL MASK VERY HIGH FILTRATION (N95)	50	5000
35	SYRINGE SU 2 PIECES WITH NEEDLE 5 ML	100	15000
36	TAPE ADHESIVE ROLL PERFORATED 10 CM	1	200
37	CHLORINE SODIUM HYPOCHLORITE LIQUID (3litre)	1	2000
38	TONGUE DEPRESSOR ADULT WOOD SU	100	10000

### TERMS AND CONDITIONS FOR THE SUBMISSION OF TENDER OFFERS

#### 8. Eligibility and applicable regulations and rules of origin

Participation in tendering is open on equal terms to any natural and legal persons or company. However, to comply with some of MDM's donors' rules, participants must clearly indicate their company's nationality and origin of the proposed goods.

#### 9. Tender evaluation criteria

##### Administrative Evaluation Criteria;

1. Certification of incorporation of Company.
2. Physical existence of the Office of the company.
3. Compliance with Tender documentation.

##### Technical Evaluation Criteria;

1. Compliance with MDM-Spain Technical requirement.
2. Compliance with MDM-Spain needs Requirement.
3. Technical Capacity of the staff ( List of Qualified staff)
4. Stock availability.



## CALL FOR TENDERS

5. Past experience in the same nature of Supplies.

6. Lead delivery time.

### **Financial Criteria;**

1. Payment term & condition (before, after supply)

2. Payment mode ( Bank transfer, Cheque, wire transfer or cash)

3. Total cost of the Order.

### **10. Exclusion criteria**

Tenders must be presented in US dollar, with clearly mention that VAT is included or excluded in the tender cost. The offers, all correspondence and documents related to the tender exchanged by the bidder and Medicos del Mundo must be written in English.

### **11. Information session and/or site visit**

No information session will be organized. Any questions concerning this call for tenders must send them in writing to the following Email address: [log.syria@medicosdelmundo.org](mailto:log.syria@medicosdelmundo.org)

### **12. Tender validity period**

90 days after the tender submission

### **13. Procurement implementation periods**

01 Months

---

## SUBMISSION OF BIDS

### **14. Costs of bid preparation**

The costs of the preparation of bids will be the responsibility of the tenderer and will not be reimbursable.



## CALL FOR TENDERS

### 15. Time periods for presentation of tenders

The maximum time period for the presentation of tenders shall be from 08:00 (hour) 06/07/2020 until 04:00 (hour) 25 July 2020.

Tenders will be sent in sealed envelopes by certified mail or messenger service to the following address:

*Médicos del Mundo – España Syria Hassaka, Governorate Amuda, round about free women to the north in after Salahuddin Mosque.*

*Or*

*Scan copy of tender documents on below email.*

[log.syria@medicosdelmundo.org](mailto:log.syria@medicosdelmundo.org)

Tenders received after the specified date will not be considered.

### 16. Ownership of tendering documents

All tenders or proposals received for this call for tenders will become the property of Médicos del Mundo Spain. Tenderers therefore waive ownership of any tenders submitted.

### 17. Modification or rescission of tenders

Tenderers may modify or withdraw their tenders by means of written communication delivered prior to the closure of the tendering period specified in section 16 of this document. Modifications will not be allowed after this date. Tender rescissions will end the tenderer's participation in the tender process and will render null and void the terms and conditions of the call for tenders for the tender submitted. The envelope containing this tender must accordingly be marked 'Modified' or 'Rescinded' as applicable.

### 18. Opening of tenders

- 18.1 The purpose of the opening and analysis of tenders is to establish whether the tenders received are complete as per the requisites of the call for tenders.
- 18.2 Tenders will be opened in a public session July 27, 2020 at 10:00 AM at MDM Office by a committee specifically authorized for this purpose. The committee will take minutes of the session that will be available upon request.
- 18.3 Information to be made public, at the discretion of Médicos del Mundo Spain, includes the names



## CALL FOR TENDERS

of the tenderers, the monetary value of the bids offered, any discounts offered by the tenderers, and any modification or rescission notifications received.

- 18.4 Any release of information related to the analysis, evaluation, request for clarification, the comparison of tenders or recommendations is prohibited during the period between the opening of tenders and the awarding of the contract.
- 18.5 Any attempt on the part of a tenderer to influence the Committee of Evaluation during the evaluation, clarification or comparison of tenders or to obtain information relative to the adjudication procedures will disqualify that party's participation in the tendering process.

### 19 Evaluation of tenders

#### 19.1 Financial evaluation:

- a) Any calculation errors must be identified to ensure that the tendered bids are technically equivalent. The Evaluation Committee must correct detected errors in the following manner:
- when there is a discrepancy between quantities in figures and words, the amount indicated in words will prevail;
  - when there is a discrepancy between a unit price and a total price, the unit price will be accepted as the official bid price.
- b) The corrected amounts calculated by the Evaluation Committee will be considered binding. In the case that the bidder does not accept the correction made by the committee, his/her bid will be considered null and void.

- 19.2 To ensure transparency and equal treatment, and to facilitate the examination and evaluation of tenders, the Evaluation Committee may request clarifications from each tenderer that has submitted a tender, including a breakdown of unit prices, specifying a reasonable period of time to respond to this request for additional information. Any request for clarification and the response to this request must be made in writing. Such request does not contemplate nor will admit any changes in pricing or in the contents of the tender apart from those changes necessary for the rectification of errors of calculation discovered during the evaluation of tenders outlined in point 20.1. No request for clarification may misrepresent the content of tenders presented by other parties. Any decision taken concerning the non-conformity of tenders submitted must be justified in the minutes of the evaluation session.

#### 19.3 Criteria of adjudication

Standard criteria for adjudication must be applied except in cases in which a waiver has been approved authorising the use of other criteria (See the following) [The criteria of adjudication utilised will be that which best addresses the technical aspects of the call for tenders and provides the best quality and the lowest price].

The tender documents must state the criteria to be utilised and the relative important given to each.



## CALL FOR TENDERS

### 20 Contract signing and implementation of guarantees

- 20.1 The awarded contractor firm will be informed in writing that his/her bid has been accepted (notification of contract award). Before the contract is signed, Médicos del Mundo Spain may request that the winning contractor present documents required by the national legislation in which the firm (or each member of the consortium whenever relevant) is legally established as proof that it/they are in full compliance with pertinent government obligations and regulations.
- 20.2 The awarded contractor must sign, date and return the contract within fifteen days of receipt of the same document signed by Médicos del Mundo Spain. Upon the signing of the contract the tenderer will become the official contractor and the contract will take effect.
- 20.3 If the awarded tenderer neglects to sign and deliver the said contract within the stipulated time period, Médicos del Mundo Spain holds the right to consider the awarding of the contract null and void.

#### *Cancellation of an invitation to tender*

In the case that an invitation to tender is cancelled, Médicos del Mundo must notify all tenderers. If the tender invitation is cancelled prior to the opening of tenders, these must be returned closed and sealed to the tenderers.

Cancellation is permitted in the following cases:

- when the call for tenders has gone unanswered, to be considered the case if no tender has been received or if none merit award due to economic or quality considerations;
- in the case that technical or economic aspects of the project have been fundamentally modified;
- when extenuating circumstances or circumstances beyond the control of the organisation render the project impossible;
- when tender bids complying with the technical criteria are beyond the budgetary resources of the organisation;
- when irregularities in the tender process have occurred, particularly in matters related to fair competition.

In no event will Médicos del Mundo be deemed responsible in any way for any damages or for consequential losses stemming from, or related in any way to, the cancellation of a call for tenders, even in the case that Médicos del Mundo Spain may have been advised of the possibility of a filing of a claim for damages. The publication of a call for tenders does not suppose any legal obligation on the part of Médicos del Mundo to undertake or implement the programme advertised.

### 21. How to resolve questions concerning tender documents

Suppliers with questions concerning this call for tenders must send them in writing to the following Email address: [log.syria@medicosdelmundo.org](mailto:log.syria@medicosdelmundo.org) at least at 03 Hours before the



## CALL FOR TENDERS

closing date for the presentation of bids as indicated in point 19 of this document.

Médicos del Mundo Spain must reply to their requests for information at least 11 days before the closing date for the presentation of tenders. Clarifications added and minor changes made to in the tender documents must be communicated to all invited tenderers.

### **22. Resolution**

Médicos del Mundo Spain will have 30 calendar days from the date indicated in point 16 of this document to resolve this tender process; unsuccessful tenderers will be informed in writing of the committee's decision within 15 calendar days of the definitive date of the contract award.

Date and Signature.